

January 27, 2012

Cognos Reporting System: Featured Reports

We're beginning a new series of articles focusing on interesting new reports – or modifications to existing reports – in production or in development. This week's picks:

Has Your Sponsor Paid You?

Clinical trials that do their own billing to the granting agency often wonder, "Did we get the money?"

Now they can easily answer this question by running the m-Fin PAYMENTS RECEIVED report. This report recently migrated to production after having been under user test/review in the Cognos QA environment. It presents transactions with source code AR (or source code S01, if you're looking at information from a few years ago). This means you have a neat list of payments paid and applied.

If you used to get this information by running the old Project Payment by Fiscal Year or Project Payment-History Report (from accounting.cudenver.edu), please move on to the new m-Fin report. The reports on that old website will eventually go away.

Generally Speaking...What's Going On?

The new **m-Fin NACUBO EXPENSE PURPOSE** report is just plain interesting. NACUBO stands for the National Association of College and University Business Officers. The University assigns every program and project to a NACUBO expense purpose category and the report groups by those categories. It provides a general sense of what's going on in your org (or orgnode). For example: Is most of your money going to instruction ... or to research?

Whatever report you're checking out: Be sure to let us know what you think by posting a comment on <u>Carl's m-Fin blog</u>.

2011 Annual Financial Report Now on Web

If you've been waiting eagerly to read the University of Colorado 2011 Annual Financial Report, your wait is over! The report is now on the <u>OUC website</u>, along with the unaudited Supplemental financials. The latter shows the Statement of Net Assets (balance sheet) and the Statement of Revenues, Expenses, and Changes in Net Assets (income statement) – broken out by fund and by campus. These unaudited Supplemental financials are the foundation of the audited financial statements.

An annual financial report serves a number of purposes, including providing insight and transparency into how the University operates and manages its finances. It's well worth your time: we recommend you take a look.

New User IDs in FIN

There's a new set of User IDs in town.

Individuals with access to the PeopleSoft Finance System have for years signed on to that system with User IDs that looked like X99999. In this format, the alpha character identifies the user's campus, e.g., C for Colorado Springs, and the numerics are sequentially assigned.

A new set of User IDs was introduced last fall; this set follows the format XXXX999999. Here, up to the first 4 alpha characters are drawn from the user's name (e.g., SMIT for Smith or YUXX for Yu) and the numerics are sequentially assigned. While the old PeopleSoft IDs are still valid temporarily (if you sign in directly from the CU Business Applications webpage), the new IDs will ultimately become the only ones that work.

You automatically sign in with your new User ID when you click the PeopleSoft Finance link in your new campus portal. The way you know this is by looking at your navigation bar in the upper right corner of FIN.

How does the creation of new User IDs affect you?

- If you have set Favorites in FIN under your old user ID, you will need to recreate them under your new user ID.
- If you have created run controls for reports or processes in FIN under your old user ID, you will need to create new run controls under your new user ID.
- If you have developed private queries under your old user ID, you will need to copy them to your new user ID.

Fortunately, all of the above are very quick and easy to do! Check out our Step-by-Step Guide to New PeopleSoft IDs, on the <u>Finance System Learning Resources webpage</u>.

Need help? Ask for it from the FinPro Help Desk: 303.837.2161 or FinProHelp@cu.edu.

March into CU CPE

Attention, all CPAs looking for CPEs: Our next Continuing Professional Education sessions are being scheduled for the 2nd and 3rd weeks of March 2012.

We'll announce classes and credits in the next OUC Connections newsletter. Registration will be available on the <u>CU CPE website</u>. (CU employees will be able to sign up beginning the week of Feb 5).